App. F. IX-4

1928.

File No. 61-28

Previous References
Genl Mis 178-16 (31-36)
88 66-30-(1-3)

Serial Nos. 1. 3

Later References
G. G 44-29 (1-8)
90-30 (1-2)
88 44-29 (1-8)
88 36-30 (1-2)
88 87-30 (1-2)
88 84-30 (1-2)

General and Revenue Secretariat.

Serial Nos. Two

Part B for Aug 29.

SUBJECT

Re-organisation of the Establishment of the office of the Govt Examiner Establishment

---

D 13467-8 dt 22.6.29.

To

Dir of Horticulture
Coimbatore thro' J.D.

Sanctions the

Serial No.	
D. 7517	1

Letter no. 1826 dated 6th March 1929 from the Director of Horticulture. Submitting proposals for the reorganization of the Establishment of the Gardens Department.
Secretary's order
"Get proposition statement verified."

Dated N.R.

2) Forwarded, with Compliments, to the Comptroller to Government for favour of verification and return.

By order

Ceremonial
12/3

for Secretary to Govt.
G.O. Development Deptt.

No no 1620/123/29.

CONTROLLER 50 13/2/29 A-ii U.O. No. 384/Spl. LAHORE

No. 330/Pl/W 3/14.

No. no 1704 Book 19-3-29

2 Returned with Compliments duly verified.

Ceremonial
for Comptroller.
19/3/29 Sec. 19/3/29.

To,
The Secretary to Govt.,
Development Deptt.

205

4 Some increase seems necessary in the strength of the establishment & there may also require revision in the substitution of an increment scale; but the

NOTE.—Contin. sheet

Serial No.

Present

H.O.O.+ Manager	70
Acct	55
Cashier	45
Typist	30
Record Keeper	25
5	225

6) Mr. Mathai's case,

Shri K. was consulted about this and as per the scale furnished in the note for the file.

Retd. back in the Meeting 22.3.29 after the monthly meeting

100/25/J

R 5382

Rs 23/3/29

15/

3

proposals of the Dir of Hort seem however capable of curtailment. In a small office like his, it seems superfluous to have a Hd Cl on 60-5-80 in addition to a Manager on 80-10-120; the case for an Asst Accountant additional clerk also has not been made out adequately. The scales of pay proposed seem too high.

5) I would suggest the following

Manager	70-6-100	Cash 92½
Accountant / Cashier / Typist	40-4-60	55/2
Asst Acct / Record-keeper	30-2-40	32½

6 (as against 5 at present)

This would result in giving the office an Asst accountant, and in providing a reasonable incremental scale all round. The net increase would be Rs 1290- per annum.

2nd Vice Member Through Hd Asst

22/3/29

22/3/29 Sec 22/3

7 I agree - In view of the increased pay now proposed for the typist, the designation may be changed to Steno-typist in the scale of Rs 50-5-100

NOTE—Contn. sheet

C444-28-5.

7517

13

App F. III—2]

General and Revenue Secretariat

C.R. File No. 61

of 192 8

Serial No.

GEN. & REV. DEPARTMENTS
27 MAR 1929
DEVELOPMENT BRANCH.

may be obtained from the Cashier.
Sanction to the raising may have effect from 1st July 1929.

2nd Member
2/3
Dy Member

WK
26/3/29

WK
28 3 29
DO 30/3

8 Yes
CBB
WK

9 Please put up for sgd

WK
11 4 29
CW
11/4

OFFICE OF THE SECOND MEMBER OF COUNCIL
30 MAR 1929
No. 7277

10 Draft. Sanctd.
16.12.4.29.
S.D.T. 12.4.29
11 Opn for approval
Secy D

CW
18.4.29

12 Clear off please

WK
21 4 29
CW
21/4

DEWAN'S OFFICE.
15. MAY 1929
No. 8262

13 Clean draft. Sanctd.
16.25.4.29 / Keep in pending
DO 25/4/29 Ch. Secy
Offr — / RJ 10/5/29
Member
Chairman
CW
11/5
CW
2.5.29

WK
15/5/29
CBB
WK
CW 14/5 13 5 29

OFFICE OF THE SECOND MEMBER OF COUNCIL
11 MAY 1929
No. 8059

NOTE—Contn. sheet

CS
17/5/29

C.(B)

(For Disposal by Circulation.)

No. C. 4164 (5a)

.....8.....1928-29.

GENERAL AND REVENUE SECRETARIAT.

Council Matter.

—<—

SUBJECT.

Revision of the clerical establishment of the Garden's Department.

CIRCULATED TO THE MEMBERS OF COUNCIL.

By Order,

R. Rangaller

Chief Secretary to Government.

.....21st May..... ....1929 .

~~Extraordinary Member of Council~~

7206/27/5 **First Member of Council.** Nil 22/5/29

Second Member of Council. (Leave).

12513/23/5 **Third Member of Council.** Nil 23/5/29 9274/28/5

For favour of Final Note,

Second Member) RG 25/5/29.

General and Revenue Secretariat | File No. 414 of 192

Serial No.

9214

Final note signed by the Member is placed on the file

5.6.29.

Subject. - Revision of the Clerical Establishment of the Gardens Department.

.....

S. N. submitted.

Dewan

9/6/29

10-6-29

NOTE—Contn. sheet

WD 021—GPB—30,000—21-8-28

J

Final Note by the Second Member of Council.

Subject:— Revision of the Clerical Establishment of the Gardens Department.

G The Establishment of the Office of the Gardens Department was last re-organized in 1918.

Since then, the activities of the Department have grown in all directions and the normal work has also increased as a consequence, especially in the Accounts Branch. The Director of Horticulture therefore

F recommends that the number of hands may be raised from five to eight and that they may be allowed an incremental scale of pay at an extra cost of Rs.3,191 per annum.

It is proposed for the present to increase the number of hands by one, provide for an incremental scale of pay, with effect from the 1st July 1929 involving an extra cost of Rs.1,290 per annum and require the Cashier to furnish a security of Rs.100.

E The above proposals have been embodied in a draft Government Order which is in the file.

Pages 2 & 3 of Office Note K D

The proposals as in the draft Government Order have been agreed to by the Dewan, the other Members of Council and the Financial Secretary and may graciously be approved.

C S Balasundaram

MEMBER OF COUNCIL.

Bangalore,
4th June 1929.

Submitted to His Highness.

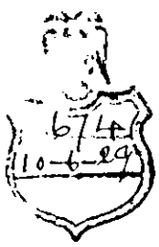
I submit herewith a Final Note by the Second Member of Council on the subject of Revision of the Clerical Establishment of the Gardens Department

for His Highness' gracious approval.

Mirza M. Ismail
Dewan.
10-6-29

Record of Cases submitted for the Orders of His Highness the Maharaja.

Subject.



Revision of the clerical establish ment of the Gardens Department.

621

Order.

11/6/29

C. Secy
12-6-29

12/6/29

General and Revenue Secretariat

C414.

SUBJECT

Revision of the Clerical establishment of the Gardens Deptt

(*)

31. All urgent or confidential files returned with His Highness' orders may, in the absence of instructions or indications to the contrary, be ordinarily circulated to the Members of Council for perusal after the issue of orders.

33. The Secretaries concerned should see that orders in the cases referred to above are issued at once and that the files are returned immediately after to the Chief Secretary for circulation to the Members.

34. In all other cases, the files will first be circulated to the Members of Council at headquarters and then to the Secretariat concerned for the issue of orders.

Circulated to Members of Council for perusal of His Highness' orders before/after issue of orders. (*Vide* Rules 31, 33 and 34 of the Subsidiary Rules for the conduct of business of Council in the Manual of Council Rules and Procedure.)

By Order,

R. Rangachar

Chief Secretary to Government.

Through the Secretary to Government,

..... Dept. ..... Department,

7731.

9931/14/6

13297/14/6

FIRST MEMBER OF COUNCIL. 15/6/29

SECOND MEMBER OF COUNCIL. 15/6

THIRD MEMBER OF COUNCIL. 14.6.29

NOTE.—Contn. sheet.

Secy, with Comps.

RR 16/6/29.

Issue Sm. 17/6

(Down)

Serial No.

7l 2604/D 25.6.29
Financial Secretary has been Consulted. Dft and fair are herewith submitted.
Yours 25/6.
Issue Ad 25/6/29

Canceled

3) Dir of Horti
Comptr Through T.D.
No D 13467-8 dt 22/6/29.
With ref to / Sanction the revising the Establt and the scales of pay with effect from 1-7-29.

By/.

GENERAL [illegible] DEPARTMENT

DEVELOPMENT BRANCH

Note—Contn. Sheet

WD 01634—GPB—30,000—29-1-29

G.O. 61-28-1

Immediate

Telegraphic address "Horti., Bangalore."

DEPARTMENT OF HORTICULTURE,

MYSORE STATE.

SECRETARIAT
8 MAR 1929
DEVELOPMENT BRANCH

No.1826/E.1 & 3 29

7517

Lal-Bagh, Bangalore,

1st March 1929.

FROM

G. H. KRUMBIEGEL, ESQ., F.R.H.S.,
DIRECTOR OF HORTICULTURE IN MYSORE, LAL-BAGH,
BANGALORE.

To,

The Secretary to the Government of
His Highness the Maharaja of Mysore,
Development Departments,
B a n g a l o r e .

Subject:- Re-organisation of the Establishment of the Office of the Gardens Department.

Sir,

I have the honour to state that the Establishment of this office was re-organised in the year 1918 and the pay and prospects of the Ministerial staff remain unaltered while the numerical inadequacy continue to be seriously felt.

2. The activities of the Department have grown in all directions and the normal work has also increased during the last decade. The -- control of 40 gardens were recently transferred to this Department and though some additions were allowed to the Executive Staff to cope with the increase of out-door work, the strength of the clerical Establishment remains still the same. The work in connection with the Economic Development and the revival of the District Horticultural work and the Horticultural School and the opening of the Central Fruit Nursery and Waste-land Plantations have all contributed to the enormous increase of work in the office.

3. The work of the Account branch has also considerably increased The preparation of the Establishment, Contingent and Travelling Allowance Bills of the several Establishments and the checking of bills and accounts received from the subordinate offices and the proper maintenance of --

..T.O.

of accounts relating thereto cannot be efficiently done by a single hand. The maintenance of accounts relating to Stores and Garden Implements and verification of Stock accounts, etc., could not be properly attended to for want of adequate Staff. During the last inspection of the Office by the Inspector of Office Systems, the ommission to maintain some of the Registers relating to the Revenue and D. C. B. Statement were noticed. The expenditure on Garden Department is about 3 lakhs and without the requisite hands it has become quite impossible to cope with the work.

4. No additions have been allowed to meet the increase of work in the Record and the Despatching branch. There is at present one hand for Record-work and he has to do the despatching work also in addition and as a result of increase of work the filing of records has not been satisfactory. It is therefore desirable to supplement the strength of hands in this section.

5. The duties and responsibilities of the Manager as the ministerial head of the Office Branch has also increased as a result of increase of work all round. For want of adequate Staff to cope with the increase of work he has often to attend to the routine duties himself and as a result he could not devote much time to supervise the works of the subordinates. The work of the Manager and Head Clerk is at present combined in one. Owing to the diversity and development of works, this arrangement has been found to be un-workable. It is absolutely necessary that these two posts should be separated in the interest of efficiency.

6. The scales of pay for the Clerical Establishment remain the same as sanctioned 10 years ago though the cost of living has risen. Government have been pleased to sanction the revision of scales of pay of several other Departments in the State and it is necessary that the re-organization of the Clerical Staff of this Department should be taken up immediately. In proposing the re-organization, I have kept in view the necessity for economy in expenditure. I consider that the small increase of three hands to the present strength is quite necessary in the interest of efficiency and expeditiousness of work.

P.T.O.

The Secretary,
Development Departments. - 3 - 1st March 1929.

The main features of the re-organisation are:--

1. The separation of the posts of Manager and Head Clerk.

2. The increase in the number of hands by three.

3. The introduction of time scales of pay as in other Departments to keep the Staff from discontent.

A proposition Statement is apended showing the present and propose strength of scales of the pay. The net extra cost will be Rs 26/11/12 per mensem or Rs. 343/-/- per annum. The actual cost will be still less as most of the hands will be started on the minimum pay of the grades. I request that the probable extra cost on account of the re-organisation may be kindly provided in the budget for 1929-30.

I have the honour to be,

Sir,

Your most obedient servant,

Director of Horticulture.

VRS.

Finance and Accounts Form 11

(*Vide* Art. 57 C. A. C., Vol. I, and Rule 23, Part I, Chapter II

Finl. 200/

STATEMENT OF PROPOSITI

Name of Office to which the Propositio

Government orders sanctioning present Establishment		Nature of Charge										
		Present Scale						Proposed Scale				
No.	Date	No.	Designation	Pay			Average Cost	No.	Designation	Pay		
				Minimum	Rate of Increase	Maximum				Minimum	Rate of Increase	Maximum
				OFFICE ESTABLISHMENT.								
		1	Hd, Clerk & Manager.	70	-	70	70	1	Manager	80	10	12
								1	Hd. Clerk	60	5	8
		1	Accountant	55	-	55	55	1	Accountant	50	5	7
		1	Cashier	45	-	45	45	1	Cashier	40	5	6
								1	Assistant Accountant	40	5/2	6
		1	Typist	30	-	30	30	1	Typist	40	5/2	5
		1	Record-keeper	25	-	25	25	1	Record-keeper	35	5/2	4
								1	Clerk	30	1	4
		5		Total .. Rs.			225	6				

Govt. Proc. No. G. 13788-9/G.M.178-16-36 D. 22- 5- 1918.

Present Scale verified & found correct

VRS.

Asst Comptroller

18.3.29

Note.—To be prepared in duplicate and forwarded through the Comptroller in Mysore an

Financial Rules circulated with G. O. No. Fl. 1150—1192, dated 7-2-1903)

4

FOR REVISION OF ESTABLISHMENT.

Plates..GOVERNMENT..GARDENS..DERARTMENT..

WD 1169—GPB -5.000 12-1-96

Average Cost	Proposition: Permanent — Increase per month: Amount	Proposition: Permanent — Decrease per month: Amount	Proposition: Temporary — Increase per month: Period	Proposition: Temporary — Increase per month: Amount	Proposition: Temporary — Decrease per month: Period	Proposition: Temporary — Decrease per month: Amount	Grounds of Proposition	Comptroller's Report	Orders of Government: Department concerned — Remarks	Orders of Government: Financial Department — Remarks	Orders of Government: Financial Department — Orders
109 1/3	~~39 1/3~~ 42						70 - 6 - 100				
~~74 2/3~~ 76	~~74 2/3~~ 76						~~40 - 5 - 60~~				
68 3/4 ✓	13 3/4 ✓						3 (40 - 4 - 60)				
56 ✓	11										
54 ✓	54 ✓										
48 ✓	18 ✓										
39 1/2 ✓	14 1/2 ✓						2 (30 - 2 - 40)				
36 2/3 ✓	36 2/3 ✓										
~~140 11/12~~ 141 5/12	141 5/12										

or Rs. ~~3,143~~ 3,191 per annum

M. Cunningham

DIRECTOR OF HORTICULTURE.

1897

should be followed by a reappropriation statement, if the proposal involves additional expenditure.

G.G. 61-28-3 (5)

Proceedings of the Govt. of H.H. the Maharaja of Mysore.

Read -

G.O. No. D.I.C.4649-50/G.M. 129-23-2, dated the 14th Jany. 1925, issuing orders on the revision of the establishment of the Gardens Dept.

2. Letter No.1826, dated the 6th March 1929 from the Director of Horticulture in Mysore, submitting proposals for the revision of the Office Estt. of the Gardens Department.

Order No.D. 13467-8

Dated, 22nd April 1929.

The work of the clerical establishment in the Gardens Dept. has increased considerably in recent years. Some strengthening of the staff has become necessary, and it is also desirable to provide an incremental scale. The Director proposes to raise the number of hands in his office to 8, as against the present number of 5, at an extra average cost of Rs.3,191/- per annum. Govt. consider that for the present it would suffice to revise the establishment and scales of pay, as noted in the margin and are ~~are~~ accordingly pleased to sanction the same, with effect from 1st July 1929 at an extra average cost of Rs.1,290/- per annum. As the pay of the Typist is raised from Rs.30/- to Rs.40-4-60, his designation will be

p.t.o.

Present

~~Proposed~~ Scale.

		Rs,
1.	Head Clerk & Manager	70
2.	Accountant	55
3.	Cashier	45
4.	Typist	30
5.	Record Keeper.. ..	25.

Sanctioned Scale.

1.	Manager ..	70-6-100.
2.	Accountant ..	40-4-60.
3.	Cashier ..	40-4-60.*
4.	Typist ..	40-4-60.
5.	Asst, Acctt. ..	30-2-40.
6.	Record Keeper ..	30-2-40.

* The Cashier must be required to furnish a security of Rs.100/-

changed to Steno-typist.

RG (O) 579.

Chief Secretary to Govt.,

No. 25.4.29 Ve 215

To

The Director of Horticulture in Mysore.

The Comptroller to Government through Financial Sectt.,

ACH.

69

G.R.S. App. F VI G-2]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

Date of issue.....

Signed by.....

May this be

i Printed ?

ii treated as a standing order ?

iii published in the Gazette, English Part ?

iv translated ?

v placed at the disposal of the press ?

vi published in the Gazette, Kannada Part ?

Section G. G.

File No. 61-28.

Serial No.

General and revenue Secretariat

( )

the *192*

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read— G. O. no. D. D. C. 4649-50 G. M. 129-23-2, dated the 14th January 1925, issuing orders on the revision of the staff of the Gardens Dept.

(2) Letter no. 1026, dated the 6th March 1929 from the Dir. of Horti. in Mysore, submitting proposals for the revision upon office staff of the Gardens Order Thereon—No. Department.

Order

The work of the clerical, Gardens Department has considerably increased in recent years.

established thereupon the

ing to examine the question of the
and the increase in large volume
of work in the municipal office
attention to the question.
This has necessitated the strengthening
of the staff and the Dist. Board
has become necessary to increase
the number of hands and also desirable to provide an incremental scale.
in the office to 8, as against the
present no. of 5 at an estimated
average cost of Rs. 3191/- per
annum. Govt. consider that
for the present the establishment
strength of the Estt. and the
and scales of pay as above and are
prepared to agree.
are accordingly pleased to sanction
the same
the revision of Estt. as indicated
with effect from 1st July 1929 at an
in the annexure at an estimated average
cost of Rs. 1290/- per annum.
As the pay of the typists is raised
from Rs. 30 to Rs. 40-4-60, the
designation will be changed
to Steno-typist.
Revisions will have effect
from 1st July 1929.

Sanctioned. Heads.

1 Manager.	1	75 to 100.
2 Accts.	1	40-4-60
3 Cashier.	1	Clerical
4 Typist	1	do
5 Asst. Accts.	1	30-2-40
6 Asst. Cashier.	1	30-2-40

*) The Cashier should be required to furnish a security of Rs. 1000/-

Present pay. Heads. Revised pay.

1 Manager.	1	70	within range
2 Accts.	1	55	
3 Cashier	1	45	
4 Typist	1	30	
5 Asst. Accts.	1	25	

List of enclosure.

Copied by

Examined by

WD 0326—GPB—12,500—26-5-27

Secy. 18.6.29 TV. The Dist. Board. — Comptr. 12/4

7

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

Read:—

Government Order No.I.C.4649-50/G.M. 129-23-8, dated the 14th January 1925, issuing orders on the revision of the establishment of the Gardens Department.

2. Letter No.1826 dated the 6th March 1929 from the Director of Horticulture in Mysore, submitting proposals for the revision of the Office Establishment of the Gardens Department.

Order No.D. 13467-8/F.8. 61-8-3

Dated, Bangalore, 22nd June 1929.

The work of the clerical establishment in the Gardens Department has increased considerably in recent years. Some strengthening of the staff has become necessary, and it is also desirable to provide an incremental scale. The Director proposes to raise the number of hands in his Office to 8, as against the present number of 5, at an extra average cost of Rs.3191/ per annum. Government consider that, for the present, it would suffice to revise the establishment and scales of pay, as noted in the margin and are accordingly pleased to sanction the same, with effect from 1st July 1929 at an extra average cost of Rs.1,290/- per annum. As the pay of the Typist is raised from Rs.30/- to Rs.40-4-6 his designation will be changed to Steno-typist.

Present scale.	Rs.	Sanctioned scale.
1 Head Clerk & Manager ..	70	1 Manager 70-6-100
1 Accountant ..	55	1 Accountant .. 40-4-60.
1 Cashier ..	45	1 Cashier@ .. 40-4-60.@
1 Typist ..	30	1 Steno-Typist .. 40-4-60.
1 Record Keeper ..	25	1 Assistant Accountant .. 30-2-40.
		1 Record Keeper . 30-2-40.

@ The Cashier must be required to furnish a security of rupees One Hundred. (Rs.100/-).

General Secretary to Government.

To

The Director of Horticulture in Mysore.
The Comptroller to Government through Financial Secretariat.
AGH.10. 21/6.

App. F. VI G 10.

Government of His Highness the Maharaja of Mysore.

P. 15
252

GENERAL AND REVENUE DEPARTMENTS

G. O. No. D. 13467-8 G.G. DATED 22nd June 1929
61-28-3

May this be

i. printed? yes.

ii. treated as a standing order? yes.

iii. published in the Gazette English Part? no.

iv. translated? no.

v. placed at the disposal of the press? no.

vi. published in the Gazette Kannada Part? no.

Establishment of the Gardens Department

Sanctions the revision of the —

CV 19.7.29

S. O.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. D. 13467-8—G. G. 61-28-3, dated 22nd June 1929.

Establishment of the Gardens Department.

Sanctions the revision of the ——

READ—

Government Order No. I. C. 4649-50—G. M. 129-23-2, dated the 14th January 1925, issuing orders on the revision of the establishment of the Gardens Department.

2. Letter No. 1826, dated the 6th March 1929, from the Director of Horticulture in Mysore, submitting proposals for the revision of the Office Establishment of the Gardens Department.

ORDER No. D. 13467-8—G. G. 61-28-3, DATED 22ND JUNE 1929.

The work of the clerical establishment in the Gardens Department has increased considerably in recent years. Some strengthening of the staff has become necessary, and it is also desirable to provide an incremental scale. The Director proposes to raise the number of hands in his office to 8, as against the present number of 5, at an extra average cost of Rs. 3,191 per annum. Government consider that, for the present, it would suffice to revise the establishment and scales of pay as noted in the margin and are accordingly pleased to sanction the same, with effect from 1st July 1929, at an extra average cost of Rs 1,290 per annum. As the pay of the Typist is raised from Rs. 30 to Rs. 40—4—60, his designation will be changed to Steno-typist.

PRESENT SCALE.	Rs.	SANCTIONED SCALE.	Rs.
1 Head Clerk and Manager ...	70	1 Manager	70—6—100
1 Accountant	55	1 Accountant	40—1—60
1 Cashier	45	1 Cashier	40—1—60*
1 Typist	30	1 Steno-Typist ...	40—1—60
1 Record Keeper	25	1 Assistant Accountant ...	30—2—40
		1 Record Keeper ...	30—2—40

*The Cashier must be required to furnish a security of rupees One Hundred (Rs. 100).

For Chief Offg. *General Secretary to Government.*

To —The Director of Horticulture in Mysore.
The Comptroller to Government, through the Financial Secretariat.

Exd—P. S. R. N.

W D 253—3PB—475—30-7-29